



**Holland Park
Kindergarten**

Engaging hearts & minds

Parent Information Handbook 2025

Holland Park Kindergarten Association Inc.

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hpk@hollandparkkindy.com

WELCOME TO HOLLAND PARK KINDY



Holland Park Kindy acknowledges and pays respect to the traditional custodians of the land, the Yuggera and Turrabel people.

We are grateful to the First Nations People
who cared for our natural environment.

We pay respects to the Elders past, present and emerging.

About our service

Holland Park Kindergarten (HPK) was first established in 1952 and is affiliated with The Gowrie (Qld) Inc. We are proud to be aligned with Lady Gowrie Community Kindergartens as our Central Governing Body as we believe we are well supported to offer the highest quality early childhood education and care.

HPK is an Approved Kindergarten Program Provider under the Queensland Kindergarten Funding Scheme (QKFS). Therefore, we offer two educational programs of at least 15 hours per week delivered by qualified early childhood teachers for children in the year before they start Prep.

HPK operates under the National Quality Framework (NQF) which provides a national approach to regulation, assessment and quality improvement for early childhood education and care. The NQF comprises the Education and Care Services National Law, the Education and Care Services National Regulations and the National Quality Standards.

The Australian Children's Education and Care Quality Authority (ACECQA) is the independent national authority that assists governments in administering the (NQF) for children's education and care. We are regulated by the Queensland Department of Education through the Early Childhood Education and Care (ECEC).

Our Service undergoes regular self assessments to ensure that we are compliant with the National Quality Standards. The standards comprise of 7 Quality Areas including:

- Educational Program and Practice
- Children's Health and Safety
- Physical Environment
- Staffing Arrangements
- Relationships with Children
- Collaborative Partnerships with Families and Communities
- Governance & Leadership

From these self assessments we have developed our Quality Improvement Plan (QIP). The aim of a QIP is to ensure our service is providing quality education and care for our community. It also helps us to plan for future improvements. Our QIP is regularly reviewed by staff and we ask children and their families for input. We value each voice that is included in our decision making and reflection. A copy is available for all families to view.



Our Kindergarten underwent the assessment and rating process in 2019. We are very proud to have received the high rating of Exceeding National Quality Standards across all 7 Quality Areas.

For further information you can contact ECEC: Email: MtGravattI.ECRA@qed.qld.gov.au or Phone: (07) 3028 8063

All documents are available online and on our Parent Portal (from Feb 2025).

Management Committee

HPK is a not-for-profit community organisation run by a Management Committee (MC) comprised of parents. The MC of Holland Park Kindy is the Approved Provider for our Service. The MC is formed at the Annual General Meeting in February.

The MC meets once a month with the Nominated Supervisor and staff. Together they are responsible for the overall operation and administrative functions of our service to ensure that HPK is run efficiently. We are especially dependant on parents filling the Executive positions to ensure our kindy is operational.

The MC consists of Executive Members:

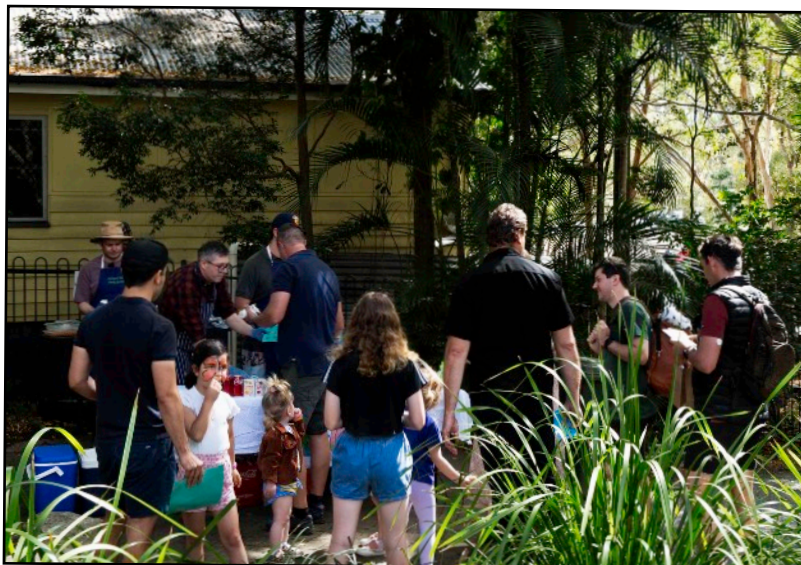
- President
- Vice-President
- Treasurer
- Secretary

And general Members:

- Grants Co-ordinator
- Marketing Co-ordinator
- Events Co-ordinator
- Maintenance and WHS Co-ordinator



As a community kindergarten, we highly value and depend each year on the contribution parents make by accepting a position on our Management Committee. Being a part of the Management Committee provides parents with a wonderful opportunity to have valuable input into the running of HPK as well as develop new friendships.



Our Statement of Philosophy

Nestled amongst the beautiful trees adjoining Mott Park since 1952, Holland Park Kindy has created a welcoming community in which all our members are valued as individuals, feel safe and are nurtured.

We acknowledge the unique qualities and diverse cultures of the children, their families and our educators, as we journey together and treat each other with respect.

We believe families are the children's first educators and strive to develop meaningful relationships and greater partnerships as we build a community and celebrate our achievements together.

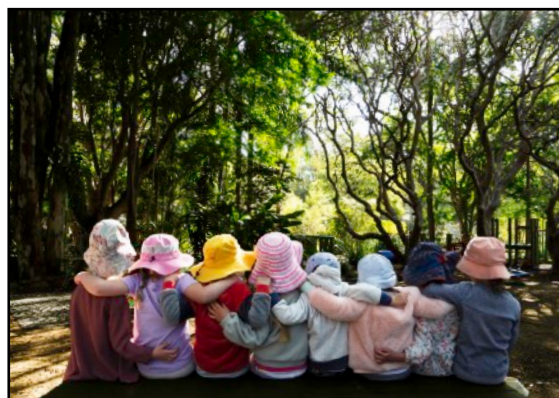
We value the importance of play and aim to provide each child with the opportunity to 'be a child' in a nurturing environment...to be encouraged to laugh, have fun, make friends, try new things, make mistakes, share their ideas, learn about themselves and others as they grow to become confident, resilient, life-long learners.

We believe our learning environments enable children to develop a deep connection to nature, stimulate each child's creativity and discovery as well as empowering them to make sustainable choices.

We value the dedication of our Educators as they co-create engaging curriculum, meaningful experiences and supportive environments alongside the children. Our Educators advocate and listen to the children's voices while being professional, reflective and continuous learners themselves.

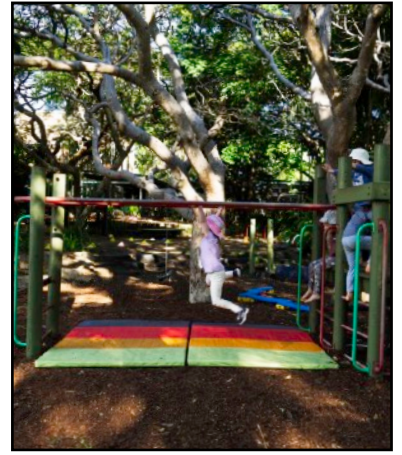
It is through the commitment of the Holland Park Kindy community to embed curiosity and wonder that we achieve our motto of "Engaging Hearts and Minds".

Revised by HPK Community in January 2024



Our Curriculum

At HPK we believe that childhood is a unique time of life that should be valued and enjoyed. We offer a guided play-based curriculum that is informed by the principles, practice and outcomes of the Early years Learning Framework (EYLF) and the Queensland Kindergarten Learning Guidelines (QKLG). Both documents endorse principles which are central to our teaching and learning and underpin our teaching practices.



- # children have a strong sense of identity
- # children are connected to their world
- # children have a strong sense of well being
- # children are confident and involved learners
- # children are effective communicators



We acknowledge the benefits of play-based experiences for children's social, physical, emotional and cognitive development. Children are seen as social learners and play is the most relevant means for learning. At HPK each child is valued as an individual with differing interests, abilities, strengths and needs.

We also believe that relationships are integral to children's learning. It is when a child feels safe, secure and supported that they will engage and explore a wider range of experiences. At HPK we focus on building relationships between children, families and Educators.

Our curriculum is supported by current early childhood research which reinforces the importance of a child's sense of belonging. We encourage children to think, act and express their individuality while developing respect and care for other people and the environment.



Our Groups



HPK consists of two groups of kindy aged children (turn 4 years old before 30th June). There are 22 children in each group.

The Kookaburra group: Monday and Tuesday 8am – 3:30pm

The Gecko group:
Wed, Thurs, Friday 8:30am – 2:30pm



Queensland term dates for 2025

TERM	START DATE	END DATE
Term 1	Tuesday 28th January	Friday 4th April
Term 2	Tuesday 22nd April	Friday 27th June
Term 3	Monday 14th July	Friday 19th September
Term 4	Tuesday 7th October	Thursday 11th December

Please note we follow the Education Queensland school calendar. We do not operate on Public holidays or during school holidays. We also have 2 Pupil Free Days during the year.

A TYPICAL DAY

At HPK the daily program is flexible to allow the children to play, explore and develop at their own pace throughout the year. We include a variety of

indoor/outdoor learning experiences

quiet/active times

individual/small group/large group activities

care routines and transition times

Intentional teaching and spontaneous learning experiences

eating times



ARRIVAL AND DEPARTURE

Sign In and Out: must be completed on the Ipads located near the front door using the app XAP.

Arrival: A code will be sent to you at the start of the year for the entry gate. Please remember this code and only share it with your additional contacts. If you arrive before the start time please use this time to sign in until the doors are opened. Signing your child in correctly ensures all children are accounted for in an emergency/emergency drill.

Departure: Children are required to be signed out and collected before the end of their class time by a responsible adult of at least 18 years of age. Children are able to be picked up throughout the day at a time that best works for families and we encourage parents to be at kindy at least 5 minutes before the end of the day. We do ask that you observe these times as penalties apply for late pick ups. Penalty fees of \$10 for every 10 minutes or part thereof apply for pick-up after the designated time.


Parking: Our carpark has limited spaces and is shared with Mott Park Kindy. Please be vigilant in supervising your child, drive slowly and **use the pathways**, designated for pedestrians.



The first few days at Kindy

On arrival we encourage children even from the beginning of the year (with help from their families) to complete a variety of “jobs” such as unpacking their bags and putting lunches in the fridge. They will have a locker to put their bags in and baskets for their sheets. They will need their hat and water bottle before going outside to play.

Saying Goodbye can be tricky and you may find that you and your child have a mixture of feelings. Children may experience a multitude of emotions and reactions to starting in a new environment. Some children will settle with no initial difficulties and may show some anxiety later whereas others may express their anxiety immediately. Some children may not feel any anxiety. Our staff will work with you to support you and your child in these initial stages.

A photograph of a wooden toy figure, possibly a stick figure, standing on a light-colored wooden shelf. The background is slightly blurred, showing what appears to be a classroom or play area with other wooden structures.

There are many ways in which you can help the settling in process.

Attend the playdate at kindy in January

Provide photos of significant family members for your child's folio or the wall of your child's room to strengthen the link between home and centre.

take some time on the first day to show your child around kindly again and settle them into an activity.

When you decide to leave avoid prolonging the farewell as this may cause insecurity.

“I’m going now. I’ll be back after you’ve had a play” gives your child a clear idea of your intention.

Always say goodbye to your child before you go and make certain that the staff knows that you are leaving.

You are welcome to phone us if you are concerned about how your child is settling in.

Remember that all of us have our own ways of settling into new situations.

In a few weeks families will receive a group photo and a bag tag of items for your child to bring on a daily basis.

try to have a clear and consistent morning/drop off routine.

At the end of the day arrive at least 5 minutes before the end of your child's group time. This will give you time to help them collect their bags and art work, as well as chat with Educators. Please note that after program time Educators have a variety of tasks to complete. Also remember your child is likely to have had a very busy day and may be tired in the afternoons.



WHAT TO BRING

There are a number of items that the children need at Kindy. Encouraging children to look after these items as well as packing their own bag is part of the HPK learning journey. Please be mindful when purchasing items to ensure your child will be able to recognise them as well as open and close these independently.

Bag: All children need to have an appropriately sized bag (preferably a large back pack)

Water bottle

Hat: need to be sun safe wide brimmed, no caps are allowed. Hats must be worn at all times when outside.

Spare Clothes: keep at least one change of clothes in your child's bag in case they need to change due to water play or accidents. Please ensure they are updated seasonally and as your child grows.

Wet bag: for clothes when changed due to wet or messy play. Soiled clothing will be placed in a plastic bag, which is then kept in the adult bathroom for parents to collect.

Morning tea and Lunch



Please label everything!

Clothing: must be sunsafe and comfortable so that your child can play. We recommend T-shirts and clothes that your child can run, climb, crawl, get messy and wet in. Also clothing that they can independently go to the toilet. HPK shirts and hats are available for purchase.

Footwear: we prefer children to remove their shoes on arrival. We encourage and acknowledge the benefits to barefoot play, especially when climbing and playing in our natural environment. If possible, spend some time showing your child how to independently manage their footwear so they can put them back on at the end of the day.

Sun cream: each family needs to supply a 50+ roll on sun cream for their child from the beginning of the year. These are used each day before outside play times.

Library bag: During term 2 we commence our library borrowing. Each child will need an appropriately sized bag to safely carry their books in.



The diagram shows a rectangular table with a central rectangular area and four trapezoidal cutouts at the corners. The overall dimensions are 150 cm in width and 65 cm in height. The central rectangular area has a width of 126 cm and a height of 43 cm. The cutouts at the corners are trapezoidal, with a top width of 12 cm, a bottom width of 18 cm, and a height of 12 cm. The cutouts are located at the corners of the central rectangular area, with the top cutouts at the top corners and the bottom cutouts at the bottom corners.

Hand Towels: are used at HPK rather than paper towels. These are provided by the kindy and washed each week.

A purple lunchbox is shown, filled with a variety of foods. On the right side, there is a sandwich cut into four triangular pieces. To the left of the sandwich, there are several whole strawberries. Below the strawberries, there are three cucumbers. In the center, there is a small clear plastic container filled with raisins. The lunchbox is open, and the lid is visible at the top.



We support and encourage healthy eating and appropriate hygiene practices. HPK acknowledges that healthy food contributes to the overall physical, mental and emotional wellbeing of children and the quality of their life.

Morning tea: An insulated bag with an ice brick should be used to store this food as it does not go in the fridge.

Lunch: Containers go in the fridge.

PLEASE READ THIS LIST CAREFULLY:

If your child has a food intolerance or allergy, please inform the Educators.

Each mealtime container needs to be a separate container.

Ensure the containers you purchase for your child can be opened and secured easily by your child.

Practice opening and closing boxes prior to starting kindy.

Bento style lunch boxes seem to work well for kindy aged children.

If sending yogurt in a pouch please loosen the cap a little bit at home, as these can be tricky.

We make every effort to be sustainable and therefore encourage Litterless lunches.

Morning tea is not stored in the fridge.

A healthy lunch could include fresh fruit, vegetable sticks, cheese, yogurt, a sandwich, home-made muffins etc.

Avoid packing foods that carry a high sugar or salt content.

We do not reheat food.

Please do not send milk or juice.

Birthdays: are celebrated for each child throughout the year. Each group has their own way of celebrating these special days. If sending food items please check with staff first and only bring individually served items (eg ice blocks or cup cakes).

Rest and Relaxation: We value the importance of children developing the ability to rest their bodies and calm themselves as a life long skill. We acknowledge and support children's need for sleep, rest and relaxation by providing appropriate opportunities. Throughout the year they are encouraged to relax while reading or listening to stories/music, drawing, using sensory equipment or practicing yoga and deep breathing.

Insect repellent: We recommend that children are sprayed with insect repellent at times throughout the year.

Incursions: Throughout the year we arrange visitors to HPK to enhance our program and extend the children's interests, knowledge, skills and experiences. These incursions may include story telling, music, culture, environmental and sustainable practices.

Absences: Please notify us if your child is going to be absent. This can be communicated through XAP, email or a phone call before the start of the day. Should your child or other family member have an infectious disease, the staff must be advised. If away for holidays, please notify us of the holiday period.

Sun safety: All families are encouraged to apply 50+ sunscreen as they are about to leave home. This will ensure the sun screen is applied at least 20 mins before outdoor play.

If you need to apply sunscreen on your way in to kindy we have a communal sunscreen as well as individual roll ons available.

Please note if your family has made an informed decision not to use sunscreen we will require you to complete an Objection to sunscreen form. (Available from the office)

Everyone needs to be wearing sun safe clothing, especially a broad brimmed hat and T-Shirt.

We are lucky to have many shady spots where children can be encouraged to play. We also have the water bottle carriers, so please ensure your child has a water bottle each day. We do have spares if you forget.

As educators we will ensure that we embed sun safe practices into our daily routines. We always aim to have the groups inside between 11 and 2:30, as well as model sun safety choices. When the Kookaburra group go back outside the afternoon they re-apply sunscreen 20 mins before heading out. This is best done independently using the roll on sunscreen supplied by families.



MEET THE TEAM

Each group has a qualified Early Childhood Teacher (ECT) and Educator. Depending on the children's needs an Inclusion Support Assistant (ISA) may also be employed to provide extra support.

Each team works together to develop an inclusive, child-led and play based program that encourages each child to enjoy their learning journey. Nature, culture and sustainability are always embedded in our programs. All Educators have current first aid certificates with Asthma and Anaphylaxis and regularly complete professional development opportunities, as well as compliance trainings, for example child protection and fire safety.

The Kookaburras: Teacher: Megan Mitchell, Educator: Benita Cech



The Geckos: Teacher, Nominated Supervisor, Educational Leader: Karen Curness, Educator: Gill Spall



Finance and
Administration Officer:
Monica Whitter

Available Tuesdays and
Thursday

Nominated Supervisor: This person is responsible for the day-to-day management to ensure that the service policies, practices and procedures are implemented.

Responsible Person: HPK is required to ensure that a Responsible Person is present at all times to oversee the day-to-day operation of a service.

Educational Leader: This role is to lead the development and implementation of an effective educational program in the service by supporting and collaborating with Educators.

Communication with parents:

HPK aims to foster open communication between parents, staff and the management committee. Open communication is essential for providing the best experience for your child during their time at HPK. We encourage Parents to keep an eye on:

- Storypark
- Notice boards
- Newsletters
- Parent rep Channels eg, WhatsApp
- Facebook



Storypark: We have implemented the use of Storypark to share learning stories, daily events and to keep in touch with families. Storypark is an online service that parents own and control which is free for families to use. We ensure the HPK Educators have knowledge and skills around all aspects of cybersafety. Please download from the app store. This is also a great way for you to share family moments that your child would like to show their kindy friends, comment on learning stories and daily dairies and be involved in the program.

Interviews: We are fortunate at kindy to be able to connect daily with Parents. We also conduct interviews with all families at the start of the year and again later in the year. Parents are encouraged to make a time to meet with Educators to discuss any issues throughout the year.

Portfolios: each child has their own portfolio in which children and their families can add special experiences throughout the year. Educators also add learning stories and events which capture and reflect on the learning journey of each child.

PARENT INVOLMENT

At HPK we believe the education of children is a collaborative approach involving parents, educators, children and the community. We value the knowledge parents have regarding their children and encourage the sharing of this knowledge with educators for the benefit of the child.

Our parent community contributes to HPK in many ways, including:

- # Being a member of the management committee
- # Participating in fundraising events, especially the Community Open Day
- # Participating in social events, eg Welcome BBQ, VIP nights
- # Maintaining the kindy grounds, attending working bees or maintaining the creek
- # Being the Group parent rep
- # Assisting with the Kindy tasks eg Library, washing sewing
- # Sharing skills and interests with their child's Kindy group
- # Attending interviews and parent information events
- # Providing resources to support the program, especially recycled items
- # Sharing ideas, thoughts and feedback especially in regards to our QIP

PARENT RESPONSIBILITIES

Please ensure the following:

Notify the staff regarding changes in information recorded about your child.

Read all information relating to our service to be familiar with policy information. Comply with relevant Health, Safety and Hygiene policies of our service.

Abide with the HPK Code of Conduct.

Notify the staff of any medical conditions or allergies.

Update action management plans for asthma and anaphylaxis every 6 months.

Provide updated immunisation records. If you are a conscientious objector to immunisation, and your child is not fully immunised for his/her age you must provide a signed 'Conscientious Objector Form'. In the event of an outbreak of a vaccine preventable disease, children who are not vaccinated against the relevant disease will be restricted from attending our Kindergarten for the duration of the outbreak or until the risk has passed.

Contact the staff if your child is absent. Parents must contact the centre to report any infectious illness.

Discuss with staff before sending food for the whole group.

Only take photos of own child

Supervise enrolled children at the centre before and after sign-in /out times.

Supervise non-enrolled children at all times whilst at HPK.

Supervise children outside of program times.

Follow and abide by the Kindy Policy and Qld Health guidelines in regards to exclusion due to illness.

If you have any concerns, please speak to your child's teacher, the Nominated Supervisor or the President.

Maintenance: We are fortunate at HPK to have a beautiful outdoor environment. We aim to provide an environment that is safe, healthy and enables children to be physically active to support their overall well being. However it requires time and effort to keep the learning environment maintained. We encourage families to participate in the scheduled working bees throughout the year, especially at the beginning of each term. We may at times also ask for extra assistance to ensure our playground is safe for the children to play and explore in.



Policies and Procedures

At HPK we follow Lady Gowrie's policies and all Queensland health directives as they arise. We regularly review and ratify policies and procedures. All policies are available for parents in a folder at the entrance to kindy. From Feb 2025 they will be available on the Parent Portal.

Child Protection and Safety: HPK promotes the protection of all children and encourages a culture of awareness and an environment in which children feel safe and secure. All staff and MC Exec complete mandatory child protection training.

Behaviour Guidance: At all times the safety and wellbeing of each child is paramount. By following the Behaviour Guidance Policy we aim to interact and support children in a way that upholds their dignity while encouraging them to develop their social and emotional skills and resilience.

Inclusion and Anti-Bias Policy: At HPK we value and respect all families. We aim to ensure that all children and their families are given equal opportunity to participate in the program.

Evacuations and Lockdowns: Evacuations and lockdown drills are conducted regularly to familiarise the children with procedures so that they will react with confidence and safety in a timely manner.

Illness and Exclusion: your child's health is of concern for us. Please advise us if your child is absent from the centre for any reason. Exclusion is an important way of limiting the spread of infection.

Should your child become ill during the day we will phone you and ask that you or your nominee come as quickly as possible to collect your child. It is a health and safety requirement that children with coughs, colds, sneezes or any form of infectious illness whatsoever do not attend. Please remember to keep your contact details up to date.

Twenty four (24) hours must have elapsed before your child can return to our centre after any episode of vomiting, diarrhoea or if they have had a temperature of 38 degrees or higher within the previous 24 hours. Please refer to the Queensland Health's "Time Out" schedule for further information.

Parents must contact the centre to report any infectious illness.

Immunisation: a copy of your child's immunisation record needs to be kept at kindy. If you are a conscientious objector you need to complete a form or provide evidence that your child has previously had a case of the infectious illness. There are exclusion for some infectious illness for un-immunised children.

High Temperature: A high temperature is often the first symptom of illness or infection in young children. If your child becomes unwell at kindy, Staff will follow the Managing High Temperature Policy.

First Aide: All staff have current First Aide and CPR. If your child sustains an injury, first aid will be given immediately. The Educators will complete an incident report for a parents to sign at pick up time. In the case of an accident requiring an ambulance the Responsible Person will immediately call 000.

Medications: If your child needs medication during program hours you must give the Educator written instructions on usage. Medication will only be administered if it is in its original container, bearing the original label and instructions and be current (within the expiry or use by date). If medication has been prescribed by a registered medical practitioner it must have the name of the child to whom the medication is to be administered and name of the medication, dosage, frequency, date of dispensing and expiry date marked clearly on the label.

Asthma or Anaphylaxis: Children with diagnosed asthma or anaphylaxis must have their individual medication at the service when attending, along with documentation. Our Kindergarten has service medication for the management of emergency asthma or emergency anaphylaxis as prescribed by the Education and Care Services Regulations.

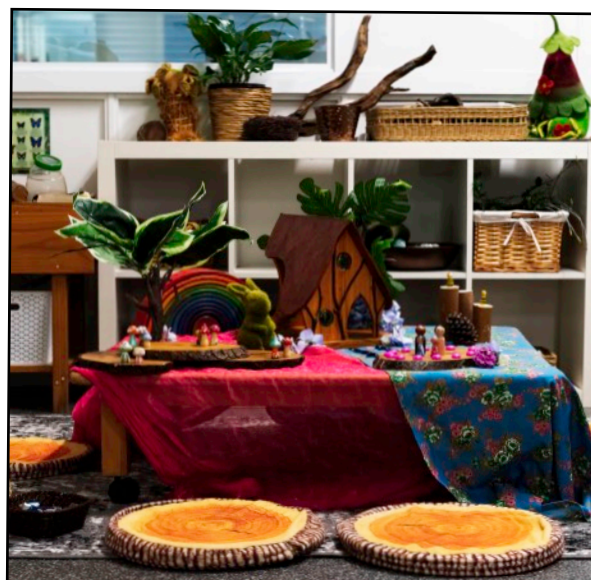
Hand Hygiene: Hand Hygiene is one effective way to control the spread of infection. At HPK we have chosen to use individual cloth towels that are provided by the kindy. Hand hygiene is embedded into our program and daily routines.

Feedback and Grievance: If you have any feedback, concerns or grievances please contact the Nominated Supervisor or President and follow the steps in the Grievance Policy.

Students and Volunteers: There may be times our Service accepts student placements, work experience students or volunteers. Staff ensure they are supervised at all times and are not permitted to be alone with children. All volunteers must hold a blue card and work under the guidance of qualified staff.

Animals: No animals are allowed in the grounds except for educational purposes where the animal is under the control of the handler and a risk assessment has been completed.

Alcohol/smoking/illegal drugs: Our service is a non-smoking service. Illegal drugs are forbidden. No alcohol is allowed on the grounds or in the car park during operating hours.



Fees and Payments

Queensland Government Kindergarten funding : The Qld Government has increased the funding injection for early childhood to provide free kindy for all Queensland families from January 2024.

Holland Park Kindergarten is entitled to claim Kindergarten Funding on behalf of all children enrolled at our service who have nominated HPK as their child's kindergarten provider. This funding is only provided to eligible aged children (turning 4 by June 30 in the year they attend kindergarten) for the equivalent of one 15 hour per week program, for 40 weeks per year.

FEES: Please note that we will be claiming this funding for your child as Community Kindergartens have primary access to the funding. If your child is also attending a child care centre in 2025 please advise them of this accordingly. You will still be able to claim the CCS at the child care centre.

All enrolled families will receive the full subsidy for the first 15 hours of their chosen program, therefore out of pocket fees will be:

Kookaburras: Nil

Geckos: \$1050 per year or \$262.50 per term. Please note: this is to be confirmed.

As a community Kindergarten we rely on the prompt payment of our fees for our continued operation. Fees are invoiced at the beginning of each term and are payable within 2 weeks. Payment can be made by bank transfer.

Please note that no charge is made for centre vacations and Pupil free days. Fees must be paid for all public holidays and any days of non-attendance. If you have any questions or issues, please email: admin@hollandparkkindy.com.

Building fund: A significant proportion of the Association's annual budget is spent to maintain and enhance its buildings, equipment and facilities. The Commonwealth Government offers tax incentives for members who contribute to our Building Fund. Members are encouraged to donate \$25.00 per term to the fund to enable ongoing infrastructure improvements to benefit current and future children.

Annual Membership Fee - \$10.00 to Holland Park Kindergarten Association. As an Incorporated Association, each family must become a member to access our services.

INVOICING AND PAYMENT

Invoices will be issued at the start of each term and you will be given 2 weeks to make the payment in full. Should you be experiencing difficulty in paying fees by the due date please contact the kindy to discuss the situation. This matter will be dealt with in a confidential manner.

Continual failure to pay fees by the due date, or make alternative arrangements, may result in the suspension or cancellation of your child's enrolment, so please make contact if you experience any difficulties.

Cancellation of enrolment: You must provide in writing, with at least 4 weeks' notice, of your intention to cancel your child's enrolment as of the next term. Enrolments in Kindergarten are on a per term basis as such fees will still apply for the duration of the current term if an enrolment is cancelled during a term.

Fees are non-refundable when enrolment at the service ceases during any term.

Looking forward to the year ahead...

We hope that your family will enjoy their time being part of the Holland Park Kindy community. We are looking forward to providing a positive experience for your child as part of their learning journey.



Please note:

The word "Parent" in all service documentation refers equally to one or both parent (s), legal guardian(s) or custodian(s).

The word "Child" in all service documentation refers equally "children" where 2 or more siblings attend our service at the same time.

At the time of printing (Oct 2024) all information in this handout was correct. No responsibility is taken for errors or omissions.